

जितेन्द्र गुप्ता  
*Jitendra Gupta*

महानिदेशक डाक सेवाएं  
Director General Postal Services



भारत सरकार  
संचार मंत्रालय  
डाक विभाग  
डाक भवन, नई दिल्ली-110001

Government of India  
Ministry of Communications  
Department of Posts  
Dak Bhawan, New Delhi-110001

D.O. No. SR-10/07/2025-SR-DoP  
Date, 20<sup>th</sup> March, 2026

Dear CPMsG / PMsG

It has come to my notice that several Circles are not adhering to the prescribed schedule for holding meetings with Service and GDS Associations at the Circle, Regional, and Divisional levels.

2. You may appreciate that these forums are formulated for redressal of staff side grievances. The absence of regular dialogue at these levels has led to significant delays in the redressal of grievances. It has been noted that many issues raised by the Associations are specific to local or regional jurisdictions and could be resolved effectively at those levels without escalation to the Directorate.

3. In this connection, attention is invited to compilation of instructions issued vide letter no. 10-01/2004-SR dated 25.06.2004 (**copy enclosed**) vide which periodicity of the meetings at different levels was decided.

4. Therefore, you are advised that these instructions be circulated to all subordinate units under your jurisdiction for immediate and strict compliance.

*Regards*

Yours sincerely,

(Jitendra Gupta)

All Heads of Postal Circles / Regions,

<p>No.23-24/59-SR dated 31.12.59 No.23-99/77-SR dated 29.12.97 No.33-7/77-SR dated 26.12.77 No.31-3/79-SR dated 18.7.79, 27.9.84, &amp; 3.12.79</p>	<p>5. When Branch Associations seek interview during the course of tour of Minister or Secretary (P), they should confine the points for discussion to matters of local significance. Matters of All India and general nature, should be taken up only through the Central Associations.</p> <p>6. At the All India level, meetings will be held once in four months, at the circle level once in four months (except with Administrative offices/ Associations where it will be held bi-monthly with the Heads of Circles), at the Regional level once in two months and at the Divisional level monthly.</p>
<p>No.31-3/79-SR dated 3.12.79</p>	<p>7. Director (Hqrs.) too shall grant formal bi-monthly meetings to the concerned Circle Branch Associations in respect of the Postal/RMS units placed under their control.</p>
<p>No.16-9/61-SR dated 22.3.63 &amp; No. 13-11/69-SR dated 9.3.72 No. 31-3/79-SR dated 28.12.75, No. 18- 11/69-SR dated 9.3.72</p>	<p>8. The duration of the periodical meetings at central level shall not exceed five hours. The duration of periodical meetings at circle level shall not exceed three hours. The duration of periodical meetings at Divisional level shall not exceed two hours.</p>
<p>No.3-10/69-SR dated 23.2.70, No.16-9/61-SR dated 22.3.63  No.31-3/79-SR dated 28.12.79  31-3/79-SR dated 26.10.83</p>	<p>9. The number of items to be submitted by each Service Association at Central and Circle level shall be three. The number of items to be submitted by each Association at Regional level shall be three.</p> <p>There shall be no limit as to the number of items that may be discussed at the Divisional level at the same time. However, the time limit of 2 hours shall be followed strictly.</p> <p>10. Any office bearer of the Circle Branch of Administrative offices Employees Association who is located at the H.Q. Station of the Regional Director of Postal Services and authorized by the Circle Secretary may be allowed to informally meet the Regional Director bimonthly in addition to formal bimonthly meetings at the level of Heads of Circle.</p>